

The Honorable Harry D. Leinenweber
219 S. Dearborn
Room 1946
Chicago, IL 60604

Law Clerk Hiring Information

Number of clerks hired per year	2
Length of clerkship	1 year
Beginning date of clerkship	September 1, January 1
Date applications are accepted	From September 1 to February 1 of the same year as the clerkship positions available.
Anticipated interview dates	Mid March to Mid April
Anticipated date of hire	Mid to end of April
Last date to accept applications	February 15
Complete application includes (via mail)	resume, law school transcript, two letters of recommendation (to be included with application, not mailed separately), writing sample
Applications accepted via e-mail	No
Applications accepted via fax	Yes
Fax number	312-554-8522 (recommendation letters may be mailed separately)
Confirmation letter sent upon receipt of application	No
Confirmation letter sent after hiring process	Yes
Additional remarks	Judge Leinenweber hires his law clerks during the third year of law school and not the second year. All resumes received from second year applicants will be discarded. Only those clerkship applicants who are selected for an interview with Judge Leinenweber will be contacted by the Judge's office. Only those candidates actually interviewed by the Judge will receive a confirmation letter after the hiring of the new clerks for the year.