

The Honorable Virginia M. Kendall  
219 S. Dearborn - Room 2588  
Chicago, IL 60604

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## Chief Judge Kendall Clerkship Hiring Information

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### Position Information

<b>Positions available:</b>	Two one-year clerkships (September 2027). Judge Kendall prefers law clerks who have at least two years of work experience before they clerk.
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<b>Applications accepted:</b>	March 1, 2025
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<b>Complete applications includes:</b>	Cover letter, resume, list of references, law school transcript, 2 letters of recommendation, writing sample (no page limit).
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<b>Applications accepted via email:</b>	Yes, please email a complete packet as a PDF to the email addresses identified on Judge Kendall's Law Clerk Hiring page.
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<b>Applications accepted via fax:</b>	No
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<b>Applications accepted via Oscar:</b>	No
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<b>Confirmation letter sent upon receipt of application:</b>	No
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<b>Confirmation sent after hiring process:</b>	Yes, to applicants asked to interview with Judge Kendall.
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**Additional Remarks:** Applicants should submit all required materials directly to chambers at one time. For applications sent via regular mail, Judge Kendall prefers that letters of recommendation be placed in separate sealed envelopes inside the packet. Please do not call or email chambers to check on the status of an application.