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William J. Hibbler Memorial *Pro Se* Assistance Program Help Desk

The Hibbler Help desk is a virtual assistance program now managed by Uptown People's Law Center ("UPLC") in conjunction with the District Court and The Chicago Bar Foundation.

UPLC staffs the virtual help desk with volunteer attorneys who use their practice experience in federal court to help *pro se* litigants who request appointments at the help desk.

The Help desk exists to assist Pro Se litigants navigate their cases by providing the following services:

- Provide information about federal court procedure.
- Explain the status of their case.
- Assist litigants in understanding and preparing certain pleadings, motions, or other court documents.
- Assist litigants in accessing other sources of information about their legal issues.
- Refer litigants, in appropriate cases, to other providers of civil legal aid, bar association lawyer referral programs, or to social service agencies.
- Keep any personal information litigants provide confidential.

The Help desk does not provide substantive legal advice on litigant's cases and does not provide representation to litigants in their cases. UPLC does not provide legal malpractice coverage to pro bono attorneys who volunteer for the Hibbler desk.