

**STANDING ORDER REQUIRING INITIAL STATUS REPORT FOR
CASES NEWLY FILED ON OR AFTER 3/3/2004**

District Judge Mark Filip
Entered March 3, 2004

Counsel are directed to confer, prepare, and file a joint initial status report, not to exceed five pages. (In the unlikely event parties cannot agree on a joint statement concerning any issue, they should note their respective positions; however, the status report should not exceed five pages in any event). If defendant's counsel has not yet filed an appearance, the status report should be prepared by plaintiff's counsel and noted accordingly. The joint initial status report (an original and two copies) should be filed with the Clerk of Court at least three business days before the initial status conference. Please drop one courtesy copy in the box outside of the courtroom deputy's office, located at Room 1732.

1. The joint initial status report should please provide the following information:
 - A. The attorneys of record for each party, including the attorney(s) expected to try the case.
 - B. The basis of federal jurisdiction.
 - C. The nature of the claims asserted in the complaint and any expected counterclaim.
 - D. The name of any party who or which has not been served, and any fact or circumstance related to non-service of process on such party.
 - E. The principal legal issues.
 - F. The principal factual issues.

G. Whether a jury trial has been or is expected to be demanded by any party.

H. A brief description of any discovery that has been taken and of the discovery anticipated to be required. Parties are reminded of their discovery obligations under Fed. R. Civ. P. 26 and Local Rule 26.1.

I. The earliest date the parties would be ready for trial and an estimate of the probable length of the trial.

J. Whether the parties consent unanimously to proceed before a Magistrate Judge.

K. The status of any settlement discussions.

L. Whether the parties request a settlement conference.

2. This report need not be prepared in a mortgage foreclosure case. In such a case, a status conference will be scheduled by the courtroom deputy, at which time the parties and the Court will discuss the anticipated course of the litigation.