



MAGISTRATE JUDGE MORTON DENLOW

219 South Dearborn Street

Courtroom 1350

Chambers 1356

Chicago, IL 60604

(312) 435-5856

Fax (312) 554-8547

Minute Clerk - Donna Kuempel

Room 1358

(312) 435-5857

Web Site: <http://www.ilnd.uscourts.gov>

**ORDER SETTING INITIAL STATUS REPORT
FOR CASES ASSIGNED TO JUDGE DENLOW**

This case has been reassigned to Magistrate Judge Morton Denlow. A status date has been set in the attached minute order. In order to make the status as productive as possible, including the setting of settlement conferences, trial or ruling dates, the court directs the parties to file, at least three business days before the status hearing, an original and one copy of a joint¹ status report, not to exceed three pages, with the clerk's office and deliver a courtesy copy to chambers (Suite 1356), which shall contain the following information:

CONSENT CASES:

1. A brief summary of the claims asserted in the complaint and any counterclaim or third party complaint. A courtesy copy of the current complaint, answer, counterclaim, etc., should be delivered to chambers with the status report.
2. A brief statement of the relief sought, including an itemization of damages.
3. The status of any pending motions.
4. Proposed discovery cut-off date.
5. The earliest date the parties will be available for trial and whether a jury has been demanded.
6. The status of settlement discussions, if any. At least 14 days prior to the initial status conference the plaintiff is directed to submit an itemization of damages and a written settlement demand to the defendant. At least 7 days prior to the initial status conference, defendant is to respond in writing to the plaintiff's settlement demand.

¹If the parties cannot agree to a joint report, they may file separate reports.

At the status conference, the court will set discovery cut-off dates, final pretrial order dates and trial dates. **Consent cases are given priority and the court will work with the parties to resolve all consent cases within one year from the date of consent.** Therefore, the principal trial attorney for each party, or an attorney with sufficient familiarity with and responsibility for the case, shall appear and be prepared to discuss all aspects of the case.

7. In order to avoid confusion and delay, list the name of the magistrate judge (consent) and **do not** list the name of the district court judge in the caption in consent cases.

REFERRAL CASES:

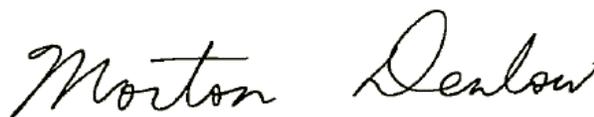
1. A brief summary of the claims asserted in the complaint and any counterclaim or third party complaint.
2. A brief statement of the relief sought, including an itemization of damages.
3. A brief description of the matter referred to the magistrate judge or alternatively, attach a copy of the referral order.
4. The status of any briefing on the matters referred.
5. Whether the parties will consent to trial before a magistrate judge.
6. The status of settlement negotiations, if any. At least 14 days prior to the initial status conference the plaintiff is directed to submit an itemization of damages and a written settlement demand to the defendant. At least 7 days prior to the initial status conference, defendant is to respond in writing to the plaintiff's settlement demand.
7. In referral cases, list both the district court judge and the magistrate judge in the caption and circle the name of the judge for whom the filing is intended.

ALL CASES:

All attorneys are expected to conduct themselves in accordance with the [Standards for Professional Conduct Within the Seventh Judicial Circuit](#) and the [Rules of Professional Conduct](#) adopted by the United States District Court for the Northern District of Illinois.

For additional information concerning Judge Denlow's practices and procedures, visit the Court's homepage on the internet at: <http://www.ilnd.uscourts.gov>. There you will find standing orders regarding settlement, a simplified form of final pretrial order, sample jury instructions and copies of articles written by Judge Denlow.

ENTER:



Dated: April 1, 2005

MORTON DENLOW
United States Magistrate Judge