AO 197
(Rev. 0409)

LAW CLERK
PROMOTION ELIGIBILITY CHECKLIST

Name of Employee _____

Judge _____

Date of Appointment _____

Date of Juris Doctor _____

BAR INFORMATION

Bar Membership Yes ☐ No ☐

Bar which Admitted _____

Date of Admittance _____

Bar Review Course Yes ☐ No ☐

Dates of Bar Review Course* From _____ To _____
(mm/dd/yyyy) *(mm/dd/yyyy)*

**At its March 2009 session, the Judicial Conference approved discontinuation of the practice of crediting the time spent in a bar examination preparatory course toward the one year of legal work experience required for law clerks. This change (effective August 31, 2009) means that credit for a bar review course may only be applied in those cases where it allows the individual to meet promotion eligibility requirements for promotions effective on or before August 31, 2009.*

EMPLOYMENT INFORMATION

Legal work experience after graduation from law school Yes ☐ No ☐

Place of Employment _____

Dates of Employment From _____ To _____
(mm/dd/yyyy) *(mm/dd/yyyy)*

Hours per week _____

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