## **Overview and Requirements**

The latest version of CM/ECF requires you to change your password the first time that you log in. Your new password <u>must</u> be at least eight characters long and include

- ✓ Upper and lower-case letters
- At least one digit or special character
  1 2 3 4 5 6 7 8 9 ! @ # \$ % ^ & \* () + =
- 1. The system prompts you to change your password.
- 2. Click the link provided.



- Enter your new password. Remember, your password must include upper and lower-case letters and at least one digit or special character
- 4. Click Submit.



5. A confirmation screen displays.

Updating person record... Update Person Prid: 2100

The update was successful .... prid 2100 - Test Attorney 1

Updating user record The user update was successful

The update was successful ....

User edit complete