

**UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF ILLINOIS  
POSITION VACANCY ANNOUNCEMENT**

**UNITED STATES MAGISTRATE JUDGE**

Rubén Castillo  
Chief Judge

Thomas G. Bruton  
Clerk of Court



The United States District Court for the Northern District of Illinois is accepting applications for a full-time United States Magistrate Judge position in the Eastern Division, with the Everett McKinley Dirksen United States Courthouse at Chicago, Illinois as the duty station. The deadline for the submission of completed applications is 4:30 p.m. on Tuesday, October 6, 2015. The filling of this position is contingent on approval by the Judicial Conference Committee on the Administration of the Magistrate Judges System. The successful candidate for this Magistrate Judge position will be appointed on June 16, 2016.

The duties of the position of a United States Magistrate Judge are demanding and wide-ranging. The responsibilities of a United States Magistrate Judge include conducting most preliminary proceedings in federal criminal cases, the trial and disposition of federal misdemeanor cases as well as civil cases upon consent of the litigants, conducting various civil pretrial matters, such as settlement conferences and other proceedings on reference from the district judges of the Court. The duties of the position of United States Magistrate Judge are specified in 28 U.S.C. § 636.

**ELIGIBILITY:** To be qualified for appointment as a United States Magistrate Judge, an applicant must

- (1) be, and have been for at least five years, a member in good standing of the bar of the highest court of a State, the District of Columbia, the Commonwealth of Puerto Rico, or the Virgin Islands of the United States, and have been engaged in the active practice of law for a period of at least five years;<sup>1</sup>

---

<sup>1</sup> Pursuant to Section 1.01(b) of the Regulations of the Judicial Conference of the United States governing the appointment of Magistrate Judges, the Court may substitute certain other legal experience, e.g., experience as a judge, Magistrate Judge, attorney for federal or state agencies, up to two years experience as a law clerk, for the required period of "active practice of law."

**UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF ILLINOIS  
POSITION VACANCY ANNOUNCEMENT**

**UNITED STATES MAGISTRATE JUDGE**

- (2) be competent to perform all of the duties of the office; be of good moral character; be emotionally stable and mature; be committed to equal justice under the law; be in good health; be patient and courteous; and be capable of deliberation and decisiveness;
- (3) be less than seventy years of age; and
- (4) not be related to a judge of the district court.

**SALARY, RETIREMENT BENEFITS:** The present annual salary of the position is \$185,012. A United States Magistrate Judge who retires after attaining the age of 65 years and serving at least 14 years, whether continuously or not, shall be entitled to receive, during the remainder of the Magistrate Judge's lifetime, an annuity equal to the salary being received at the time the Magistrate Judge leaves office.<sup>2</sup>

**APPLICATION & APPOINTMENT PROCESS:** Applicants must not seek interviews with or submit letters of reference to individual judges or members of the Merit Selection Panel. All applications must be typewritten on the PDF fillable official application form. The official form may be downloaded from the Court's web site at [www.ilnd.uscourts.gov](http://www.ilnd.uscourts.gov). Copies of the application form may also be obtained from the Office of the Clerk of the U.S. District Court at the Everett McKinley Dirksen United States Courthouse, 219 South Dearborn Street, Suite 2050, Chicago, IL 60604 or by calling (312) 435-5359.

A Merit Selection Panel composed of attorneys and other members of the community will review all applications and recommend to the judges of the Court in confidence, a list of the persons whom it considers best qualified. The Court will make the appointment following a Federal Bureau of Investigation full-field investigation and Internal Revenue Service tax check of the person selected to fill the position. An affirmative action effort will be made to give consideration to all qualified candidates, including women and members of minority groups.

**DEADLINE:** The original of the completed application with a signature of the applicant along with the required waiver forms, and a jump drive containing an electronic copy of the application and both waiver forms in PDF format must be received by the Office of the Clerk of the United States District Court at the Everett McKinley Dirksen U.S. Courthouse, 219 South Dearborn Street, Suite 2050, Chicago, IL 60604 by 4:30 p.m. on Tuesday, October 6, 2015. The original application must be not be bound. Submitted applications will not be returned to applicants.

**CONFIDENTIALITY:** All applications will be kept confidential, except as necessary for the Merit Selection Panel to perform its duties, and all applications will be examined only by members of the Merit Selection Panel and district judges of the District Court.

---

<sup>2</sup> See 28 U.S.C. § 377 for further information concerning the retirement of Magistrate Judges.