

**IN THE  
UNITED STATES DISTRICT COURT  
FOR THE NORTHERN DISTRICT OF ILLINOIS**

**UNITED STATES OF AMERICA,**  
Plaintiff,

Case Number \_\_\_\_\_

v.  
Defendant.

Judge \_\_\_\_\_

**ORDER APPOINTING COUNSEL UNDER CJA**

Name of Appointed Attorney: \_\_\_\_\_

Person Represented: \_\_\_\_\_ Defendant number: \_\_\_\_ Under SEAL: YES or NO

Payment Category: FELONY MISDEMEANOR Type of Person Represented: ADULT JUVENILE OTHER  
OTHER PETTY OFFENSE

Representation Type: BP CC CF CH DRI EW EX HC JU MA JRV JHB  
MC ML NT OT PA PR PT SR WI WW

**Court Order:**

APPOINTING COUNSEL CO-COUNSEL STANBY COUNSEL  
SUBS FOR FEDERAL DEFENDER SUBS FOR PANEL ATTORNEY SUBS FOR RETAINED ATTORNEY

Prior Attorney's name: \_\_\_\_\_

If associate(s) will be used, list name(s) below. If the associate rate differs from CJA hourly rate, list the rate next to the associate's name:

\_\_\_\_\_  
Signature of Presiding Judge: \_\_\_\_\_

Date of Order: \_\_\_\_\_ Nunc Pro Tunc Date: \_\_\_\_\_ or NONE

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**ORDER APPOINTING INTERPRETER UNDER CJA**

*Prior authorization shall be obtained for services in excess of \$900.*

Expected to exceed: YES NO

Prior Authorization Approved: YES NO

Signature of Presiding Judge: \_\_\_\_\_

Date of Order: \_\_\_\_\_ Nunc Pro Tunc Date: \_\_\_\_\_ or NONE

## Types of Representations

**Criminal Cases (CC)** An appointment in a criminal case is reported only at the district court level and may be disposed of by either a district or magistrate judge. A defendant in a criminal case would be charged with an offense that is (or offenses that are) a felony, misdemeanor, or petty offense under the United States Code (U.S.C.) or an assimilated crime under a state code. The title and section of the U.S.C., that identifies the offense for which the defendant is charged is listed. This information is generally obtained from the charging document (e.g. information or indictment). Criminal representations are grouped for reporting purposes by a four-digit offense code assigned to the United States Code Title and Section. **Mental Condition Hearings (CH)** Chapter 313 of Title 18, as amended by the Insanity Defense Reform Act of 1984 (Chapter IV of the Comprehensive Crime Control Act of Page 6 (1984), provides for court-directed psychiatric or psychological examination of individuals in connection with various proceedings to determine their mental condition (e.g., mental competency of defendant to stand trial, 18 U.S.C. § 5352(a)). See Guide, Volume VII, Appendix H, which characterizes mental condition hearing appointments as either new representations of part of the case in chief.

**New Trial (NT)** A new appointment and compensation is allowed for representation in a new trial after a motion granted, a mistrial declared, or on reversal or remand after an appeal. **Death Penalty Cases (D2).** An appointment for an individual charged with a death eligible offense in a federal prosecution, or in a death penalty prosecution in a federal court under a state statute or any authority other than the U.S.C. is reported as a death penalty representation. As required by 18 U.S.C. § 3005 at the outset of every capital case, courts should appoint two counsel, at least one of whom is experienced in and knowledgeable about the defense of death penalty cases. And pursuant to 21 U.S.C. § 848(q)(4), if necessary for adequate representation, more than two attorneys may be appointed to represent a defendant in such a case.

## Civil Cases (CV)

- (a) Motion Attacking Sentence (28 U.S.C. 2255) (MA). An appointment to file a motion to vacate, set aside, or correct a non-capital sentence of a prisoner in federal custody is reported as a new representation. As appeal of an order denying such motion is reported as a new representation. An appeal of an order denying such motion is reported as a new representation under the “Habeas Appeal” (HA).
- (b) Habeas Corpus, Non-Capital (28 U.S.C. § 2241 and 2254) (HC). An appointment to file an application for a non-capital writ of habeas corpus is reported as a new representation. Representation during any stage of a non-capital habeas corpus proceeding is reported as a new representation, (c) Capital Habeas Corpus Petition Seeking to Vacate or Set Aside A Federal (28 U.S.C. § 2255) (D3) or State (28 U.S.C. § 2254) (D1) Death Sentence. An appointment to file a motion applying for a writ of habeas corpus on behalf of a federal prisoner (D3), or a person in a state custody (D1), is reported as a new representation. Pursuant to 21 U.S.C. § 848(q)(4), such individuals are entitled to appointment of one or more qualified attorneys. An appeal of an order denying such motion is reported as a new representation under the “Habeas Appeal” (HA).
- (d) Civil Asset Forfeiture (CF). An appointment under 18 U.S.C. 983(b)(1) for services provided by counsel in connection with certain judicial civil asset forfeiture proceedings is reported as a new representation. The individual contesting the property forfeiture must be represented by counsel appointed under 18 U.S.C. 2006A

## Additional Types of Representations

Bail Presentment (BP);  
Material Witness (e.g., Grand Jury, a Court, the Congress, a Federal Agency) (WW); Probation  
Revocation (PR); Parole Revocation (PA);  
Supervised Release Hearing (SR);  
Motion to Correct or Reduce Sentence (Fed. R. Crim. Proc.35)(MC);  
Juror’s Employment Rights (28 U.S.C. §1875)(JU);  
Action Alleging Malpractice in Furnishing Non-capital Representation Services (18 U.S.C. § 3006A(d)(1)(ML); Action Alleging  
Malpractice in Furnishing CJA Representational Services in a Capital Case (i.e., D1,D2,D3,or D4)(DM) Johnson Case screening (JVR)  
Johnson Case Representation (JHB)

## Other Types of Representations

“Other” (OT) and provide a brief explanation.  
Prosecutorial Target Letter, Consultation, Prisoner Transfer (18 U.S.C. 4109(a)(2), Rule 5 Civil or Criminal Contempt Charge (face loss of liberty)